CALL FOR ARTICLES
PUBLICATION "INCLUSION IN THE BALKAN MUSEUMS: THE COLLECTION OF BEST PRACTICES"

Instructions for Article Submission

We are excited to invite you to contribute to our forthcoming publication. Below are detailed instructions to ensure your article meets our formatting and content guidelines.

1. Language and Format
✓ All articles must be written in English.
✓ Use MS Word with the following format: 2.5 cm margins, 12 pt Arial font, 1.5 line spacing.

2. Article Length and Structure
✓ Your article should be 4 to 7 pages long, typed in A4 format.
✓ Structure your article to include the following sections, in order: Title, Abstract, Introduction, Theoretical Elaboration, Goals and Methods, Interpretation of Results, Conclusions/Recommendations, and References. Use subheadings as needed, but ensure they follow the prescribed order.

3. Detailed Formatting Guidelines
✓ Title: Bold, 12 pt Arial, centered.
✓ Abstract: Italic, 10 pt Arial, single spaced. Should be 200-250 words, summarizing the article's purpose, methodology, key findings, and conclusions. Follow the abstract with 4 to 8 key terms that are not in the title.
✓ Main Content: Describe your topic and practices in detail, aiming for clarity and applicability in different contexts. Use respectful and person-first language when referring to individuals with disabilities.
✓ Tables and Photos: Number and title each one, placing the title below the table/photo.
✓ Literature: List references in alphabetical order, following APA style.

4. Citing Sources
✓ Mention an author's work in the text with the author's last name and publication year in parentheses. If citing a specific part, include the page number.
✓ For works with more than three authors, list the first author followed by "et al." and

the year. Quotes from texts should be in quotation marks with page numbers for easy source tracing.

5. Reference List Formatting

✓ Single to Three Authors: Last Name, Initial(s). (Year). Title: Subtitle. Publisher Location: Publisher.

✓ Four or More Authors: Last Name, Initial(s) et al. (Year). Title: Subtitle. Publisher Location: Publisher.

✓ Chapter in Edited Book: Last Name, Initial(s). (Year). Chapter Title: Subtitle. In Editor Initial(s) Last Name (Ed.), Book Title: Subtitle (pp. xx-xx). Publisher Location: Publisher.

✓ Journal Articles: Last Name, Initial(s). (Year). Article Title: Subtitle. Journal Name, Volume (Issue), pp. xx-xx.

✓ Online Sources: Last Name, Initial(s). (Year). Title: Subtitle. Journal Name, Volume (Issue). URL or Database Name (accessed Date).

We look forward to your valuable contributions. By adhering to these guidelines, you ensure your work aligns with our publication standards, allowing for a smooth and efficient editorial process.